

## Choose to pay your rent with direct debit (Autogiro)!

If you have a Plusgirot account or if you are a customer with Swedbank, Nordea, Handelsbanken, SEB, Länsförsäkringar Bank, ICA Banken or Skandiabanken then you can apply to have your rent deducted by direct debit.

## Simple and reliable

Direct debit is the easiest way to pay your rent. You do not need to do anything else than ensuring that there is enough money in your allocated account. The money is being deducted automatically and the bill is paid on the due date.

## This will happen

We will sign your account up for direct debit. Plusgirot will perform a credit check on you and if it is approved then the direct debit will be established. Approximately two weeks before the due date the rental invoice will be sent to you. On the invoice it will be noted that the bill is being paid by direct debit, you just need to ensure that there is money in the account before the due date. The payment will go through automatically and on your Plusgiro or bankstatement you will be able to see that it has been paid.

Bank-/Plusgiro number or bank account number\*

If you for some reason need to stop the payment automatically going through, then you can do so by contacting your bank or Plusgirot at least five working days before the due date on the invoice.

## How to sign up

It is very easy to sign up for direct debit by following the steps below:

- 1. Carefully read through the information on this sheet.
- 2. Fill in the application form. Do not forget to sign. Note! Please write your social security number. Remember that you are required to be the owner of the bank account to which you would like to connect the direct debit.
- 3. Please send the form to: Skebo, Skeppargatan 8, 931 30 Skellefteå
- 4. Within 2-3 weeks your direct debit should be set up.

Application form/consent for Plusgirots direct debit				
Payment receiver:	Skebo, Skelleftebostäder AB			
VAT number:	556060-4810			
Bankgironumber:	417-9891			
I wish for my invoices from Skelleftebostäder AB, for the social security number stated below, to be paid for by direct debit.				
Name		Social security number		
Address		Postal code	City	

\* Bank account number starts with four numbers that indicates the banks clearing-/account number. If you are unsure then contact your bank.

Account holding bank

I approve the terms and conditions for Plusgirots direct debit and accept the stated rules.

Place and date	Signature

Send the form to: Skebo, Skeppargatan 8, 931 30 Skellefteå. Or email it to: info@skebo.se